BROKENBOROUGH PARISH COUNCIL
Annual Parish Council Meeting
at St John's Church, Brokenborough on Tuesday 19th May 2026 at 18.00

MINUTES

1. **Present:** Councillors: John Bartholomew (Chairman), Fi Carpenter, Charles Carpenter, Catherine Aird, Tom Pitman, Sue Sterry (Parish Clerk), Councillor Joe Sterry
   Apologies: Cllr Martin Smith

2. **Declarations of Interests** - None

3. **Public Questions to the Parish Council.** No members of the public present and no questions

4. **Election of a Councillor to serve as Chairperson to the Council** –
   Councillor Charles Carpenter proposed Councillor John Bartholomew. Seconded by Councillor Fi Carpenter. Councillor John Bartholomew to continue as Chairman for another year.

5. **Election of a Councillor to act as Vice Chairperson to the Council** – Councillor Pitman proposed Councillor Charles Carpenter. Seconded by Councillor Aird. Councillor Charles Carpenter to continue in his Vice Chairman role for another year.

6. **Approval of the Exemption Certificate Requirement for the Annual Return (AGAR)** – Approved by all Council members. The exemption certifies that during the financial year / the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000. The annual income for the Parish Council was £2712 in March 2025 and therefore exempt.

7. **Approval of Annual Governance Statement** – AGAR form approved by all members of the council. This will be available to view on the Parish Council website at the end of June.

8. **Approval of Accounting Statements** – Approved by all members of the council. This will also be available to view on the website.

9. **Any Other Business -** none

NEXT AGM MEETING to be held in May 2027. Date and time TBC